



**ST JOHN'S COLLEGE
CAMBRIDGE**

**Further particulars for the position of
College Teaching Associate in Classics**

February 2023

Requirement

St John's College seeks to appoint an additional member to its teaching team from 1 October 2023 to provide supervision, and academic support to undergraduate students in Classics. The successful candidate will specialise in Classical Languages. The ability to teach in other areas of the Classics Tripos may be an advantage. They will work closely with other members of the teaching team to deliver a focused, rigorous and effective academic programme.

This post is offered for a fixed-term period of two years, ending on 30 September 2025.

St John's College

St John's College was founded in 1511 by Lady Margaret Beaufort, the mother of King Henry VII. The St John's community includes c. 575 undergraduate and c. 400 postgraduate students, and around 150 Fellows in every academic discipline offered in Cambridge. Students and academics alike come from every sort of background, across the UK and the world. The charitable purposes of the College are the advancement of education, religion, learning and research. The College is currently able to accommodate all its students in College and nearby hostels and houses. All Fellows have a study in College and some are fully resident in College. Additionally, the College employs some 250 Assistant Staff. The College is a very diverse community with approximately 19% of its undergraduates and 52% of its postgraduates coming from overseas.

Further information on the College can be found on the College website: www.joh.cam.ac.uk

Classics at St John's College

Each year the College admits up to 172 undergraduates. Of these, typically four read Classics and they are normally chosen from among 10 to 15 applicants. Students are admitted to the College strictly on academic merit, though the College also hopes that its UK students will be representative of wider patterns of high educational achievement in the country.

The Classics Tripos offers two undergraduate courses — a three-year course for applicants with an A-level or equivalent in Latin, and a four-year course for those who do not have this. As the Faculty website notes, *'the two courses are equally rich and stimulating, reflecting the wide-ranging nature of the subject. Study of Latin and Greek language and literature is central to each, but on top of that you can choose from a range of aspects including ancient history, art and archaeology, linguistics, ancient philosophy, and modern responses to classical antiquity, to tailor your own curriculum. There are also a number of opportunities to travel for study trips or archaeological digs'*.

Details of the courses in the Classics Tripos can be found here:

<https://www.classics.cam.ac.uk/prospective/undergraduate>.

Three members of the Faculty of Classics in the University also hold Fellowships in Classics at St John's: Professor Emily Gowers, Professor of Latin Literature; Professor Geoff Horrocks, Emeritus Professor of Comparative Philology; and Professor Malcolm Schofield, Emeritus Professor of Ancient Philosophy.

We also have two Junior Research Fellows, Dr Talitha Kearey and Dr Ben Kruchio.

Principal Responsibilities and Duties

Job title: College Teaching Associate

Responsible to: Director of Studies in Classics and the Senior Tutor

Job Purpose: To provide teaching in Classics for up to six hours per week during the twenty teaching weeks of the Cambridge academic year.

Responsibilities:

Teaching

- To organise and teach (up to) six hours of supervisions (individual/small-group teaching) per week (excluding preparation and marking time) to undergraduate students within the College, and at other colleges pursuant to reciprocal teaching arrangements, during the twenty teaching weeks of the Cambridge academic year – equivalent to (up to) 120 hours of contact time per academic year. The number and frequency of supervisions to be given, and the size of the supervision group, must be agreed with the Director of Studies. The Teaching Associate may give additional College teaching (over and above the 120 hours annual teaching duty).
- To provide clear guidance to students at the beginning of a set of supervisions about what is expected of them in terms of preparation, participation in supervision discussions, deadlines for submission of work and the arrangement of supervision times.
- To ensure that students receive timely feedback on their supervision work during term, both week by week in supervisions and through reports made in a timely way using CAMCORS, the collegiate University's supervision reporting system.
- To liaise regularly with the Director of Studies on student progress, in particular reporting any problems in student academic performance.
- To liaise regularly with other Classics Fellows on the organisation and progress of teaching in the subject and on College Library provision for the subject.

Admissions

- To participate in admissions assessments and interviews, if asked to do so (admissions interviews would be separately remunerated).

Examining

- To participate in the organisation, setting and marking of College Examinations and Progress Tests (for which additional remuneration is paid) where appropriate.

Additional responsibilities

- To attend induction events for new students, if requested.
- To contribute to the academic community in the College, fostering and promoting excellence in the study environment for Classics and engaging in societies, seminars and other events and activities relating to Classics.

The above description is not exhaustive and the appointee would undertake other appropriate responsibilities if reasonable and asked to do so.

Person specification

Candidates must have an exceptional academic record. The post would characteristically suit a post-doctoral researcher who is interested in gaining teaching experience. Candidates will also be selected by reference to their ability to contribute to the wider academic life of the subject and the College. Previous teaching experience is desirable.

Terms and Conditions

Length of contract:

This is a fixed-term post which will be offered for a period of two years from 1 October 2023 (i.e. until 30 September 2025).

Stipend and Pension:

- The Stipend offered will, with effect from 1 October 2022, be in the range of £6,762 and £10,458 per annum (placement on the College Supervision Rate or 'CSR' scale will be dependent on experience). This stipend is based on six hours teaching a week in pairs and is inclusive of a fixed element of £1,680 p.a. The actual stipend paid will be adjusted to reflect the actual number of supervisions delivered (please see table below).

Standard stipend for different hours/	CSR1	CSR2	CSR3
2	3,374	3,990	4,606
3	4,221	5,145	6,069
4	5,068	6,300	7,532
5	5,915	7,455	8,995
6	6,762	8,610	10,458

- The stipend is pensionable under the Universities Superannuation Scheme (USS).
- Additional remuneration will, if applicable, be paid for examining and interviewing of candidates for admissions and for taking on a Director of Studies role (see below).

Additional payment for Director of Studies role:

Basic	£868
Plus per pupil (sole direction)	£173.68
Plus per pupil (direction shared)	£86.83

Additional payment for Interviews:

Payments for each interview of an applicant for admission as an undergraduate shall be made equal to one half of the hourly intercollegiate supervision rate for classes of one (currently £16.29 per interview).

Additional payment for Examinations:

Payments for College examinations shall be made at the rates specified in the University Statutes and Ordinances under 'Payments to Examiners and Assessors 3(a)' which are currently:

For acting as an Examiner	£110
For marking answers to a complete written paper of at least three hours	£9
For marking answers to a complete written paper of two hours	£5
For marking answers to a complete written paper of less than two hours	£4

Other non-contractual benefits include:

- Membership of the College;

- The privilege of being able to dine and lunch at the Fellows' table three times a week (either lunch or dinner) at College expense. A guest may also be brought to dinner or lunch at the College Teaching Associate's expense;
- Use of the College Library, with associated borrowing privileges;
- Use of the informal Buttery Dining Room;
- Invitations to various College entertainments and events;
- Use of the College Bar;
- Use of the College sporting facilities and the Fitness Centre;
- Car parking in the Cripps or Forecourt car parks when supervising in College;
- Possibility of renting College-owned accommodation, if available; and
- Nomination to the College Nursery.

These benefits are non-contractual and subject to change.

The appointment will be subject to an initial probationary period of six months during which the appointment may be terminated by one month's notice on either side. Following the successful completion of the probationary period, the period of notice would be three months on either side.

Recruitment Process

Applications should be sent:

by email to: recruitment@joh.cam.ac.uk

or by post to: HR Department, St John's College, Cambridge, CB2 1TP

to arrive no later than **12 noon on 24 February 2023**. Interviews may be held in the week commencing **6 March 2023**.

Please include in your application:

- A brief covering letter summarising why you believe you are suitable for the role and why the role appeals to you;
- A statement indicating your teaching experience and pedagogical approach, and any research interests you maintain;
- A full Curriculum Vitae, including details of publications (where relevant);
- A brief application form;
- Names and contact details of two referees who are prepared to recommend you. You must also arrange for these two references to be submitted by the closing date.